



# ADMISSIONS TAX LICENSE APPLICATION

**Vendor Business Name** \_\_\_\_\_

**Vendor Entity Type** (check one):      Corp / Partnership      LLC      Non-Profit      Ind. or Sole Prop.

**Vendor Business Address** \_\_\_\_\_  
Street or P.O. Box      City      State      Zip Code

**Vendor Phone** \_\_\_\_\_ **Email Address** \_\_\_\_\_

**Federal Tax Number** \_\_\_\_\_

**Applicant Name** \_\_\_\_\_  
First Name      Last Name / Surname      Mobile Phone Number

**Applicant Email Address** \_\_\_\_\_

**Application Type** (check one):      **New License**      **Renewal License**      Provide existing license # \_\_\_\_\_

**License Duration** (check one):      **Annual License**      **Temporary License**

**Sales Vendor Type** (check all that apply):      **Seller**      **Reseller**      **Marketplace Facilitator**

## LOCATION & IMPORTANT DATES:

Brief description of your place/event/activity:  
\_\_\_\_\_  
\_\_\_\_\_

**Venue:** \_\_\_\_\_  
Venue Name      Venue Address      Venue Capacity

For venue listed above, check one:      Owner / Operator      Renter / Lessee      Other: \_\_\_\_\_

Date(s) when admission(s) take place:      from: \_\_\_\_\_ to: \_\_\_\_\_  
Start Date      End Date

Date sales of admissions begin: \_\_\_\_\_

If you will sell, resell, or facilitate the sale or resale of admission to more than one place list on a separate sheet accompanying this application all such places and events. You are required to provide the information required above for each additional place, event, or activity. It is your responsibility to immediately notify the Treasury Division if any of the information in this application changes, including whether any places, events, or activities are added or subtracted.

A bond is required for initial annual and temporary licenses. Contact Treasury Division to determine the amount of the bond. The minimum bond is \$100.00.

**ANY FALSE STATEMENT MADE IN THIS APPLICATION SUBJECTS THE APPLICANT TO PROSECUTION FOR PERJURY AND WILL RESULT IN THE REVOCATION OF ANY LICENSE GRANTED PURSUANT HERETO.**

By signing this application, the applicant agrees to remit to the City of Cincinnati any and all taxes due on admissions described herein and understands that all books and records relating to admissions activity are subject to audit. Such records shall be preserved for a period of three years from the date of admission, unless the treasurer shall in writing consent to their destruction within that period or in writing require that they be kept longer.

Under penalty of perjury, I declare that I have examined this application, and to the best of my knowledge and belief it is true, accurate, and complete.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

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TREASURY USE ONLY

**Date Received** \_\_\_\_\_

**License Fee** \_\_\_\_\_

**Bond Amount Required** \_\_\_\_\_

**Date issued** \_\_\_\_\_

**License No. Issued** \_\_\_\_\_

**Expiration Date** \_\_\_\_\_